

**Acceptable Use Policy for Primary Pupils in school.**

- I will only use the school ICT equipment for purposes I have agreed with a member of staff
- I will keep my password and login private
- I will not interfere with anyone else's passwords, logins settings or files on the computer
- I will always seek permission before downloading material from the internet or using material I have brought into school because I understand the risks from virus infections
- I understand that I should only publish material on the internet that is my own work
- I know I need permission to take someone's photograph or video them
- Any messages I post on the Learning Platform or send in an email will be polite and responsible
- I will not send or forward messages or create material which is deliberately intended to cause upset to other people
- I will inform an adult if I see or receive any unpleasant material or messages
- I know I must take care about giving away my personal information and making contact with people I do not know using the internet
- I understand that the school may check my use of ICT and contact my parent/carer if they are concerned about my eSafety
- I understand that if I do not follow these rules I may not be allowed to use the school computers or access the internet for a period of time and that this may apply even if the activity was done outside school.

Pupil name.....

Signed.....